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Mining Qualifications Authority (MQA) Internship Programme 2024/2025 For Finance

Description

The Mining Qualifications Authority (MQA) invites eligible individuals to apply for its Finance Internship Programme for the 2024/2025 period. This internship is designed for unemployed South African citizens who have not previously participated in an internship program. The successful applicant will be engaged for a period of 24 months within the Finance Unit.

This internship offers a structured 2-year programme where participants will gain practical experience in a finance environment, supplemented by a monthly stipend of R9,306.18. The opportunity is focused on equipping interns with essential skills and knowledge in the financial sector.

Responsibilities

Interns will report to the Finance Manager and will gain exposure to various financial processes, including:

- Processing invoices using accounting software.
- Executing electronic payments.
- Conducting creditor's statement reconciliations.
- Processing journals and managing creditors control account reconciliations.
- Performing bank reconciliations and supporting financial internal controls.
- Engaging in general administrative tasks within a finance setting.
- Completing additional tasks as delegated by their supervisor.

Qualifications

Applicants must possess:

- A Grade 12/Matric certificate.
- A National Diploma or Degree (NQF level 6/7) in Finance or Accounting.
- Strong communication and interpersonal skills.
- An understanding of relevant education and training legislation.
- The ability to work effectively under pressure.
- A proactive attitude and keen attention to detail.
- Proficiency in MS Office applications.

Job Benefits

This internship provides a valuable opportunity to gain hands-on experience in the finance sector, with guidance and supervision from experienced professionals, enhancing prospects for future career development.

How to Apply?

Interested candidates should ensure they meet the specified qualifications and skills before applying. Detailed application instructions will be provided by the MQA through their official recruitment channels.

Hiring organization

Mining Qualifications Authority (MQA)

Employment Type

Intern

Duration of employment

24 months

Industry

IT Services and IT Consulting Internships

Job Location

Johannesburg, Gauteng, South Africa, 2001, Johannesburg, Gauteng, South Africa

Working Hours

9

Base Salary

R9,306.18

Date posted

December 2, 2024

Valid through

31.12.2026